

Immanuel Lutheran School
Student Handbook
 806 St. Paul St., La Crosse, WI 54603
 Phone: 784-5712

Faculty

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School Board

Name	Phone
Abe Chase, President	304-5349
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PURPOSE AND OBJECTIVES

Immanuel Lutheran School has been one of the agencies of instruction of the children of the congregation since the founding of the congregation. The purpose of the school is to assist parents in their God-given responsibility to train up their children "In the way they should go", so that when they "are old (they) will not depart from it." (Prov. 22:6)

It is only with God's help that we are able to do this through religious and academic training.

ENROLLMENT POLICY / CHURCH ATTENDANCE

In light of the school's purpose and objective it is expected that at least one parent be a member of Immanuel Lutheran Church and attend church with their child on a regular basis. Regular church attendance is expected of all the children as it is of all Christians. The Psalmist says, "I rejoiced with those who said to me, 'Let us go to the house of the Lord.'" (Psalm 122:1) As parents, we will eagerly and joyously worship regularly, realizing that we are to be good examples for the children whom the Lord has given to us.

In the case of prospective members who wish to enroll their child at Immanuel Lutheran School, we would require that parents meet with our pastor concerning your family's current spiritual situation and beliefs, attend a Bible information class led by our pastor within a year of first enrolling your child, and attend Immanuel Lutheran Church on a regular basis. These expectations are subject to an annual review, at which time it will be determined whether enrollment at Immanuel Lutheran School should continue for your child.

Immanuel's School Board has instructed the teachers to take weekly church attendance. This is intended to serve as a reminder to students and parents of the importance of growing in faith through hearing God's Word.

Children enrolling in Kindergarten need to be 5 years old prior to September 1st of that school year.

On those Sundays when your children are scheduled to sing, we ask that the children be at church no later than 10 minutes before the service is to begin.

NOTICE OF NONDISCRIMINATORY POLICY AS TO STUDENTS

Immanuel Lutheran School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, and athletic and other school-administered programs.

ASBESTOS MANAGEMENT PLAN

We currently have no asbestos at Immanuel Lutheran School. We are required to inform you that an Asbestos Management Plan is on file in the office and that you are free to inspect this.

DAILY SCHEDULE

School doors open at 7:30 AM for the convenience of those children who are transported to school by their parents. Students who walk or bike to school are asked to arrive between 7:45 and 8:10. The school day starts at 8:15.

After the class day ends at 3:00, students should go home as soon as possible. The students remaining for after school activities are to comply with the desires of teachers and coaches until they leave for the day.

When picking up children at school please do not park in the bus lane (Corner of Avon to the edge of the school building.) Feel free to park in the parking lot/playground along the alley.

ATTENDANCE

Because your child's education is of the utmost importance, absences should be limited to illness and family emergencies. We are concerned and responsible for your child's safety during the school day. We ask that all absences be communicated to the teacher the morning of the absence or before. This can be in the form of a signed note or a phone call. **Please call before 8:15.** Parents will be contacted in the event of an unexcused absence. Students arriving after 10 AM will be marked absent for ½ day.

EMERGENCY CLOSING

When the weather is inclement, the announcement for school cancellation can be heard on local radio and television. **Immanuel School is closed when La Crosse Public Schools close.**

SNOW DAY POLICY

In a year with many days of inclement weather, Immanuel School will allow for 3 snow days. After the third snow day, Immanuel will make up the days during Easter vacation.

SCHOOL PICTURES

Individual and classroom photographs of the children will be taken at registration in the fall. Purchasing the pictures is optional. Watch the school calendar for the exact date.

LUNCH

Immanuel does not have a hot lunch program. Milk is offered daily. Parents may pay for milk, or arrange payments, at school registration. Children may bring in microwavable food. However, students are asked to limit microwave usage to once weekly.

Once a month, parents of our students generously volunteer to provide a hot lunch for our school; feel free to sign up. The sign-up sheet is in the school kitchen.

DRESS CODE

Since our outward appearance should reflect our faith, students are asked to come to school dressed with appropriate modesty for the classroom. In a Christian school proper dress and good habits of hygiene reflect the principle that we acknowledge our bodies to be temples of the Holy Spirit.

1 Corinthians 6:19-20 Do you know that your body is a temple of the Holy Spirit, who is in you, whom you have received from God? You are not your own; you were bought at a price. Therefore honor God with your body.

We also want our students' manner of dress to be conducive to studying and learning. Dress or personal appearance that is distracting to the learning process will not be permitted. Bare midriffs, halters, immodest necklines (which means no visible cleavage), and exposed underpants would be considered examples of inappropriate dress. Listing clothing considered non-compliant with the above requirements is thought to be less than desirable. Human nature looks for an item not specifically listed that might be borderline. Thus, we would rather ask parents to consider the situation, remember why your child attends a Christian school, and then know what your child is wearing. Is it appropriate? Other inappropriate dress would be determined at the discretion of the classroom teacher. Students will be provided with appropriate apparel and will be asked to refrain from wearing those items in the future. Parents will be contacted. 1 Timothy 2:9-10 I also want women to dress modestly, with decency and propriety, not with braided hair or gold or pearls or expensive clothes, but with good deeds, appropriate for women who profess to worship God.

ATHLETICS

Athletics are an important tool in teaching the children to make use of their God-given talents and skills. Immanuel Lutheran School strives to create a positive Christian attitude in our athletic program.

Attendance at all practices is required, except for those practices that occur before the start of the school year and during school holidays. Practice is an important part in the responsibility of participating in an extra-curricular activity and as part of a team. Absences need to be in writing by parents or phone call to the coach or athletic director.

Immanuel coaches lead children to use their God-given athletic talents to the best of their ability. Coaches will teach basic skills, teamwork, and Christian sportsmanship. Coaches are accountable to the Athletic Director and the Principal. Coaching is a very difficult, time-consuming, and yet rewarding activity. We are thankful for the many people who over the years have so selflessly given of their time and talents to make our athletic program what it is today. Please try to be accepting of individual differences in coaching style.

Coaches, parents, and students, in keeping with God pleasing conduct, are expected to refrain from antagonizing and confrontational behavior and speech, to all parties involved: officials, coaches, athletes and fans.

Being mindful of the 4th commandment, parents need to be supportive of their children's efforts. Being at games, picking up children on time, being a supportive spectator, and discouraging unsportsmanlike conduct are ways

Christian parents teach their children. Parents should teach their children to be humble winners and gracious losers.

Parents are expected to support the coaches in the presence of other parents and fans, and especially their children. It is difficult to resist coaching from the stands, but remember – the coaches are the coaches. Undermining a coach's authority is harmful to the team. Parents must do their part in building a positive, supportive atmosphere.

Coaches all try their best and want what is best for each child and the team. If a parent disagrees with a coach in any way he/she should speak to the coach privately in a Christian manner (Matt 18:15). If, after speaking to the coach, you feel there is still a problem, contact the Athletic Director.

If students are not using their God given abilities in the classroom, then parents, teachers, and coaches will collaborate to find a solution. This may include missing practices, games, or exclusion from a sport.

In the light of good Christian stewardship, any lost or damaged uniforms will be considered the responsibility of the student and his/her parents. They will be responsible for the cost of replacing the uniform, and/or make other agreed upon restitution.

CARE OF PROPERTY

All students are expected to take good care of all church and school property. This includes playground equipment, textbooks, library books and desks. Any damage caused intentionally or by careless conduct will require the student to be responsible for its repair or replacement and/or make other agreed upon restitution.

USE OF FACILITIES

Members of Immanuel Lutheran Church are able to reserve the gym for personal use. There is a sign-up sheet located in the gym. Guidelines are also posted. Please note that an adult member of the congregation must be present for gym use.

Additionally, members are able to check out tables, chairs, and kitchen appliances for person use. Sign out sheets are posted in the kitchen and school garage.

SCHOOL APPAREL

Students and families have the option of purchasing school apparel every other year. A variety of items are available in school years starting in even years. (2014, 2016, etc.)

TELEPHONE USE

The school telephone is available to use by students only when absolutely necessary. Teacher permission is required. When parents need to call school, please call before 8:15 AM, at noon or after 3:00 PM when that is possible. However, when there is an emergency, feel free to call at any time.

FIRE DRILLS

State law requires us to have monthly fire drills. Teachers discuss the proper procedures with the students so we are able to evacuate the building as quickly as possible. In spring, we also have a tornado drill that coincides with tornado awareness week so students will be prepared in case of such an emergency.

MISSION COLLECTION

Our school supports four WELS missions during the year, one each quarter. Mission collection is every Friday morning.

EYE AND EAR SCREENING TESTS

Each year the county Health Department conducts eye and ear tests for children of selected grades. Parent volunteers conduct the screening. If a child has a problem in these areas, a notice is sent to the parents.

MEDICATION POLICY

For the safety of the children and to be in compliance with state law, we ask that all medication that children bring to school be given to their classroom teacher for safe-keeping and distribution. We also ask that written and signed permission be issued from the parent or guardian of the student concerning the medication the student is to take.

HOME-SCHOOL SOCIETY

Immanuel Lutheran School's parent-teacher groups is called Home-School Society. All parents of our school children are welcome and strongly encouraged to attend. Home-School Society meets four times each year.

Home-School Society meetings begin at 7:00 PM in the school gym. Teachers will be available in their classrooms from 6:00 PM until the time of the meeting for conferences with parents. Parents are urged to stop in and meet with their child's teachers at least once a semester.

School related topics/events are discussed during the group meeting. Home-School Society oversees the collection of Aluminum Cans and Milk Caps along with running basketball concessions and Sunday coffee hour.

After the meeting refreshments will be served and fellowship will be enjoyed. Every parent is responsible for hosting and serving for one Home-School Society meeting with a group of other parents.

CELL PHONE/ELECTRONIC DEVICE USE

Cell phones and all other electronic devices are not allowed in the classroom during the school day. They must be turned off and kept in the hallway in the student's backpack

COMPUTER/INTERNET USE

Computers and the Internet are wonderful blessings from God that enable the communication of vast amounts of information around the world instantaneously. Immanuel Lutheran School makes use of the Internet in the education of its students. Unfortunately, the Internet contains sites and information that are not pleasing to God and are offensive to Christians. Due to the nature and size of the Internet, the blocking of such sites is not possible without blocking information that may be very valuable. Internet access at Immanuel Lutheran School is a privilege for students. They are therefore held responsible for exercising sound Christian judgment and common sense in their use of the Internet.

GENERAL RULES TO FOLLOW ON COMPUTER USE:

No students shall intentionally cause damage to any school equipment including hardware and software. This prohibits, but is not limited to, the following acts.

- ❖ Removing or exchanging any hardware or software component from any system.
- ❖ Deleting, renaming, moving, copying or changing any file or its properties, other than his/her own person files.
- ❖ Tampering with installed software and files.
- ❖ Attempting to gain access to unauthorized files.
- ❖ Attempting to change passwords.
- ❖ Tampering with any hardware.
- ❖ Installing personal software on school technology equipment.
- ❖ Installing, copying, or knowingly infecting a computer system with a virus.
- ❖ If a student unintentionally finds an inappropriate site they are to immediately exit the site and notify the teacher.

If a user violates any of these provisions, their privileges will be terminated and future access could be denied. If the offence is intentional, other disciplinary measures will be taken.

IN CASE OF PROBLEMS

As Christians we know how deeply we are involved in battles with our sinful flesh. We would be the first to admit, Lutheran Elementary Schools and teachers are not perfect. Everything administered by human hands has its faults-and our school is not an exception. Situations may well arise where parents and teachers will need to sit down in a Christian and loving way to discuss such problems. When questions, differences or problems arise:

- ❖ Search God's Word for answers and solutions. Pray for understanding and for a Spirit that will let God's will and truth decide.
- ❖ Contact the teacher immediately about a situation.
- ❖ Meet and work with the classroom teacher two or three times on the situation.
- ❖ Then, if the situation cannot be resolved, contact the principal
- ❖ If the matter remains unresolved after following these steps, it may be brought to the attention of the Board of Education. Let us handle our problems according to the Word of God found in Matthew 18:15-17. Let us deal with each other in Christian love, letting our Lord move us to handle problems in a God-pleasing manner.
- ❖ Remember God's commands to us.

1st Commandment

You shall have no other gods.

2nd Commandment

You shall not misuse the name of the Lord your God.

3rd Commandment

Remember the Sabbath by keeping it holy.

4th Commandment

Honor your father and mother, that it may go well with you, and you may enjoy long life on the earth.

5th Commandment

You shall not murder.

6th Commandment

You shall not commit adultery.

7th Commandment

You shall not steal.

8th Commandment

You shall not give false testimony against your neighbor.

9th Commandment

You shall not covet your neighbor's house.

10th Commandment

You shall not covet your neighbor's wife or his workers or his animals or anything that belongs to your neighbor.

The faculty and staff of Immanuel Lutheran School thank you, the parents, for the trust you show in sharing with us the great responsibility and blessing of serving your children in the Lord. It is our prayer that we, this school, and this congregation will be blessings in their lives and yours.

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